THE MANITOBA CENTENNIAL CENTRE CORPORATION

A N N U A L R E P O R T

FOR THE YEAR ENDED MARCH 31, 1985

manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • area code (204) 956-1360

December 3, 1985.

The Honourable Eugene Kostyra,
Minister of Culture, Heritage
and Recreation,
358 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Sir:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1985.

Yours sincerely,

Rubena Sinha.

Rubena Sinha,
Chairperson,
Board of Directors.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1985

I N D E X

	Page
BOARD OF DIRECTORS	1
ADMINISTRATION	1
REPORT -	
Organization and Administration	2
Operations	2
Centennial Concert Hall	3
Capital Program	3
The Manitoba Centennial Citizens' Campaign	3
The Manitoba Centennial Foundation of the Future	4
Financial Administration	4
APPENDICES -	

	Appendix
Auditor's Report and Financial Statements for the Year Ended March 31, 1985	A
Concert Hall Events and Attendance Figures	B
Summary of Staff	C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1985

B O A R D O F D I R E C T O R S

(1) Chairperson	-	Mrs. Rubena Sinha
Vice-chairperson	-	Mrs. Helen Steinkopf
(2) Members	-	(2) Mr. Harry Claydon
	-	Mr. S. N. Cohen
	-	Mr. George H. Sellers
	-	(2) Mr. Casper Shade
	-	(2) Prof. Roman Yereniuk
	-	(2) Mr. Leonard Dalman - (Worker-Director)
	-	(2) Mr. Vernon Gibson - (Worker-Director)

Notes:

(1) Mrs. Sinha succeeded Mrs. Thérèse Gobeil-Cameron during the fiscal year.

(2) New members succeeded Mr. J. D. Benson, Mr. Edmond Guertin, Mr. Edwin Klassen, Dr. F. A. L. Mathewson and Mr. Neil Osler.

A D M I N I S T R A T I O N

Executive Director	-	Mr. R. G. Goodman
Concert Hall - Manager	-	Mr. J. C. Walton
- Assistant Manager	-	Mr. R. R. Dorey
- Assistant Manager	-	Mr. K. A. McLeod
Accounting - Chief	-	Mr. J. F. Derin
Building - Superintendent	-	Mr. R. A. Reid
Plant - Superintendent	-	Mr. A. W. Heller
Security - Chief	-	Mr. E. O. Mauro

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1985

During the 1985 fiscal year, the Board of Directors met on five occasions. During this period a number of changes in Board membership were authorized by orders-in-council of the Province. These are noted on Page 1. It was during this fiscal year that the Corporation welcomed Worker-Directors to the Board.

Organization and Administration

The organizational and administrative structure of the Corporation follows the pattern established in prior years. The Corporation's activity includes the administration of the Centennial Concert Hall and its related services as well as the maintenance and development of the buildings and properties of the Centennial Centre. In addition to the Concert Hall, the Centre includes: The Manitoba Museum of Man and Nature, The Planetarium, 11 Lily Street, The Manitoba Theatre Centre, The Warehouse Theatre, three surface parking lots and an underground parkade.

The labour agreements with both the International Alliance and Theatrical Stage Employees and the Manitoba Government Employees' Association expired during the fiscal year. Negotiations extended over the year end and the agreements were signed in the next fiscal period, Details will be given in the Annual Report for the year ending March 31, 1986.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance

programs are on-going and new programs for better services and cost effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. Liaison with various departments and agencies of the provincial government continues to assist in the operation of the Centre.

Centennial Concert Hall

Utilization of the Concert Hall continues to be extensive. In this fiscal year there were 250 performances compared to 254 in the previous year. A similar level of activity is expected for the next fiscal year. A comparative schedule of event and attendance figures is attached to this report as Appendix B.

Capital Program

During the year, a total of $202,158 was expended on capital projects, $197,000 of which was financed from capital grants provided by the Province of Manitoba. The larger projects in the program included major roof repairs costing about $102,000 and the initial expenditures of $60,600 on the lighting system controlling the Concert Hall lobby and backstage areas. This project continued into the next fiscal period. Other projects financed in the program are detailed in Schedule 5.

Minor capital expenditures of $27,074 are set out as part of building services and maintenance costs (Schedule 1). This amount includes $15,700 for cooling and heating system replacements. Also included is $3,400 for portable hand radios and accessories to improve security services.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account is set out in Schedule 3. It is now related primarily to the maintenance and updating of the Hall of Renown, the Guild Gallery and the Founder's Circle.

The Manitoba Centennial Foundation of the Future

As described in previous reports, the Foundation was established by the Centennial Corporation in 1969 with $10.00 being allocated for each child born on the six specified Centennial days during 1970. There were 305 such children born and therefore the Foundation began with $3,050.00. As indicated in Schedule 4, the Trust at March 31, 1985 amounted to $12,215.00.

Financial Administration

The Report of the Provincial Auditor, along with the accompanying financial statements, is attached as Appendix A to this Report. Some highlights from the financial operations are:

- Revenues, grants and recoveries exceeded expenditures by $38,825. This surplus was credited to the account designated as funds retained for working capital (Exhibit B).
- Operating revenues increased by $46,000 or approximately 4.8% over the previous year. The increases in Concert Hall rentals ($22,000) and parking revenues ($22,500) were offset in part by the decrease of $21,500 in bar sales. Most other revenue categories were up slightly. Details are included in Exhibit C.
- The operating grant for the year was approved by the Province of Manitoba in the amount of $1,201,900 (Exhibit C). This is the same as the amount granted for the previous year.
- The shared cost assessment to the Museum of Man and Nature was determined in consultation with the Museum and the Province. The amount was established at $769,500, an increase of $103,500 over the previous year (Exhibit C).

- Expenditures totalling $3,012,020 are reported in Exhibit C with details provided in Schedule 1.
- The operating costs of $3,006,862 show an increase of $122,289 or 4.2% over the previous year. The following major factors account for this increase:
  - Salaries and Employment Benefits
    - from $1,812,000 to $1,931,000, an increase of $119,000 or 6.6%
  - Utilities
    - from $478,000 to $527,000, an increase of $49,000 or 10.3%
  - Other Operating Costs
    - a reduction of approximately $46,000.
- Salaries and employment benefits account for an increasing proportion of operating costs - from 62.8% in 1983-84 to 64.2% in this year. The costs include negotiated salary and benefit adjustments which follow the pattern established in the Manitoba civil service. However, as indicated in Appendix C, staff numbers are being maintained at a reasonably consistent level.

Appendix A

Manitoba

Office of the Provincial Auditor

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Auditor's Report and Financial Statements
for the year ended March 31, 1985

Manitoba

THE MANITOBA CENTENNIAL CENTRE CORPORATION

REPORT OF THE PROVINCIAL AUDITOR'S OFFICE

We have examined the financial statements, being Exhibits A, B, C and Schedules 1 to 5, of The Manitoba Centennial Centre Corporation for the fiscal year ended March 31, 1985. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of The Manitoba Centennial Centre Corporation as at March 31, 1985 and the results of its operations for the year then ended in accordance with the accounting policies stated in note 1 to the financial statements applied on a basis consistent with that of the preceding year.

F. H. Jackson, C.A.,
Provincial Auditor.

October 1, 1985,
Winnipeg, Manitoba.

Exhibit A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

BALANCE SHEET

as at March 31, 1985
(with 1984 figures for comparison)

	1985	1984
A S S E T S		
Cash on hand and in bank	$ 48,871	$241,641
Term deposits - Province of Manitoba (Note 2)	439,443	126,206
Accounts receivable	90,481	108,219
Balance of operating grant, Province of Manitoba	-	99,686
Balance of capital grant, Province of Manitoba, Schedule 5	90,837	-
Inventory of bar supplies, at cost	19,441	14,162
Prepaid expenses	14,472	13,062
	$703,545	$602,976
L I A B I L I T I E S		
Accounts payable	$270,151	$223,926
Accrued wages	39,583	28,874
Deferred income	1,586	1,294
Deposit on rentals	8,408	7,699
	319,728	261,793
Trust accounts:		
The Maitland Steinkopf Youth Fund, Schedule 2	59,033	56,657
The Manitoba Centennial Citizens' Campaign, Schedule 3	7,203	7,263
The Manitoba Centennial Foundation of the Future, Schedule 4 (Note 3)	12,215	10,722
	78,451	74,642
Reserve for Deductible Costs on Insurance Claims (Note 4)	15,000	15,000
Funds Retained for Working Capital and Future Operations, Exhibit B	290,366	251,541
	$703,545	$602,976

Exhibit B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

FUNDS RETAINED FOR WORKING CAPITAL AND FUTURE OPERATIONS

as at March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Balance - beginning of year	$251,541	$269,786
Revenues over (under) expenditures for the fiscal year, Exhibit C	38,825	(18,245)
Balance - end of year, Exhibit A	$290,366	$251,541

Exhibit C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

STATEMENT OF REVENUES AND EXPENDITURES

for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Revenues:		
Rentals:		
Concert Hall	$ 355,090	$ 333,270
Office space	39,296	30,900
Restaurant facilities	52,292	48,998
Bar sales	196,651	219,156
Parking fees	313,638	291,051
Checkroom fees	8,306	8,430
Concession revenue	11,536	13,576
Investment income	15,424	7,218
Miscellaneous income	7,064	414
	999,297	953,013
Province of Manitoba grant	1,201,900	1,201,900
Recovery of expenditures:		
Museum of Man and Nature (Note 5)	769,500	666,000
Others	80,148	75,494
	849,648	741,494
Total revenues, grants and recoveries	3,050,845	2,896,407
Expenditures, Schedule 1		
Administration and general	359,152	342,399
Bar operations	131,923	140,932
Concert Hall front of house (Note 6)	119,931	115,153
Building services and maintenance	1,699,441	1,605,311
Parking service	161,558	155,385
Security service	334,339	332,774
Stage operations	200,518	192,619
	3,006,862	2,884,573
Net capital projects, Schedule 5 (Note 1)	5,158	30,079
Total expenditures	3,012,020	2,914,652
Revenues over (under) expenditures for the fiscal year, Exhibit B	$ 38,825	$ (18,245)

THE MANITOBA CENTENNIAL CENTRE CORPORATION

SCHEDULE OF EXPENDITURES

for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Administration and general:		
Salaries and employee benefits	$ 279,011	$ 264,564
Insurance	14,522	15,124
Telephone	14,539	14,360
Printing and stationery	6,991	4,409
Audit and legal fees	7,900	8,200
Other	9,372	10,521
Health and Post Secondary Education tax levy	26,817	25,221
	359,152	342,399
Bar operations:		
Salaries and employee benefits	47,179	45,833
Cost of beverages sold	75,381	86,194
Other	9,363	8,905
	131,923	140,932
Concert Hall front of house:(Note 6)		
Salaries and employee benefits	86,713	82,181
Transportation allowances and other	33,218	32,972
	119,931	115,153
Building services and maintenance:		
Salaries and employee benefits	947,118	877,898
Light, power and water	274,987	257,818
Heat	252,226	220,238
Repairs, maintenance and supplies	152,697	172,215
Minor capital expenditures	27,074	33,230
Other	45,339	43,912
	$1,699,441	$1,605,311

THE MANITOBA CENTENNIAL CENTRE CORPORATION

SCHEDULE OF EXPENDITURES

for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Parking services:		
Salaries and employee benefits	$ 71,163	$ 65,895
Agency fees and expenditures	83,396	83,771
Other	6,999	5,719
	161,558	155,385
Security services:		
Salaries and employee benefits	325,077	319,978
Other	9,262	12,796
	334,339	332,774
Stage operations:		
Salaries and employee benefits	174,637	155,336
Repairs, supplies and equipment	25,881	37,283
	200,518	192,619
Total expenditures, Exhibit C	$3,006,862	$2,884,573

Schedule 2

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MAITLAND STEINKOPF YOUTH FUND TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Balance - beginning of year	$ 56,657	$ 53,558
Revenue:		
Investment income	6,380	5,009
	63,037	58,567
Expenditure:		
Greater Winnipeg Schools' Orchestras	1,294	1,350
The Men's Music Club	1,890	560
Winnipeg Area Girl Guides of Canada	820	-
	4,004	1,910
Balance - end of year, Exhibit A	$ 59,033	$ 56,657
Represented by:		
Amount in term deposit	$ 60,923	$ 57,217
Less - Amount payable	1,890	560
	$ 59,033	$ 56,657

Schedule 3

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MANITOBA CENTENNIAL CITIZENS' CAMPAIGN TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Balance - beginning of year	$ 7,263	$ 8,161
Revenue:		
Collections on pledges:		
Campaign '70	750	200
Investment income	814	759
	1,564	959
	8,827	9,120
Expenditure:		
Administration costs	485	566
Renovations to "Hall of Renown"	1,130	-
Replacement of seat plaques	9	1,291
	1,624	1,857
Balance - end of year, Exhibit A	$ 7,203	$ 7,263
Represented by:		
Cash in bank	$ (875)	$ 257
Amount in term deposits	8,078	7,465
	7,203	7,722
Less: Accounts payable	-	459
Totals	$ 7,203	$ 7,263

Schedule 4

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MANITOBA CENTENNIAL FOUNDATION OF THE FUTURE TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Balance - beginning of year	$ 10,722	$ 9,406
Revenue:		
Investment income	1,493	1,316
Balance - end of year, Exhibit A (Note 3)	$ 12,215	$ 10,722
Represented by:		
Amount in term deposit	$ 12,215	$ 10,722

Schedule 5

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CAPITAL PROJECTS

for the year ended March 31, 1985
(with 1984 figures for comparison)

	1985	1984
Capital Projects:		
Air handling & heat recovery systems - Museum	$ -	$ 82
Alloway Hall window repairs - Museum	11,094	-
Emergency standby power project	-	171,497
Extension of sprinkler system	7,812	-
Fountain renovations	11,553	-
Lighting control replacement	60,622	-
Office reconstruction - Winnipeg Symphony Orchestra	9,118	-
Roof repairs	101,959	-
Total capital projects	202,158	171,579
Less:		
Capital grants - Province of Manitoba:		
Received during the year	106,163	197,000
Amount allocated to progress payments in 1982/83	-	(55,500)
Recoverable, Exhibit A	90,837	-
Total capital grants	197,000	141,500
Net capital projects, Exhibit C (Note 1)	$ 5,158	$ 30,079

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1985

1. Accounting Policies

The Corporation's financial statements have been prepared using the accrual basis of accounting except for capital acquisitions and pension payments.

Certain of the 1984 figures have been restated to conform with the 1985 financial statement presentation.

Capital projects and other major expenditures are recognized as operating expenditures in the current year except to the extent of funding by capital grants from the Province of Manitoba as reflected separately on Schedule 5.

Pension payments are recognized as operating expenditures only as payments are made under provisions of the Manitoba Civil Service Superannuation Act. The provisions of this Act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. An actuarial report as at December 31, 1983 calculated the value of these liabilities at $731,900. This figure was based on a calculation which provided no allowance for future increases in pension due to increases in the cost of living. Based on a formula set out in the report, the figure at December 31, 1984 amounts to $867,500.

The actuary also reported on the value of these liabilities based on a calculation which made an allowance for future increases in pension due to increases in the cost of living. The value as at December 31, 1983 was $1,051,200. The actuary's formula projects this figure to $1,251,400 as at December 31, 1984.

2. Funds invested with the Province of Manitoba in term deposits as at March 31, 1985, including accrued interest, are as follows:

	Term Deposits	Accrued Interest	Total
Certificates maturing in 90 Days			
Operating Funds	$355,000	$ 3,227	$358,227
Maitland Steinkopf Youth Fund	59,971	952	60,923
Manitoba Centennial Citizens' Campaign	8,000	78	8,078
Five Year Certificate maturing December 31, 1985			
Manitoba Centennial Foundation of the Future	11,821	394	12,215
Total	$434,792	$ 4,651	$439,443

3. In 1969, the Manitoba Centennial Corporation established the "Foundation of the future". The Board of Directors of the Foundation is to be composed of children born on six special dates in 1970, Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors is to meet on July 15 in the year 2000 when the use of the fund is to be determined. The amount of the original trust was established at $3,050. Based on five year deposit rates with the Province, the Trust has increased to $12,215 at March 31, 1985.

4. The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a reserve of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

5. Operating and maintenance costs include the provision of service to the Centennial Centre as a whole including the Museum of Man and Nature and other organizations located within the Centre. Annual payments from the Museum of Man and Nature for operating costs are set by the Province. The amount set for 1984/85 was $769,500 and the estimated cost of services provided was $974,000.

6. Expenditures designated as "Concert Hall front of house" consist of checkroom, usherette and doorman services.

Appendix B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CENTENNIAL CONCERT HALL

	NUMBER OF PERFORMANCES					ATTENDANCE				
Month	1980-1981	1981-1982	1982-1983	1983-1984	1984-1985	1980-1981	1981-1982	1982-1983	1983-1984	1984-1985
April	21	20	13	18	25	29,458	27,522	16,880	22,789	30,263
May	18	14	23	22	17	22,090	16,906	34,905	35,319	25,650
June	11	17	28	12	19	12,632	12,968	38,833	14,623	21,470
July	15	16	9	4	5	22,617	22,668	12,803	5,188	2,773
August	16	21	4	5	10	15,471	24,966	6,945	5,593	6,421
September	28	29	17	19	25	44,570	33,425	18,930	25,968	34,462
October	36	36	31	33	30	53,587	46,765	36,768	44,313	37,188
November	24	27	32	30	26	33,392	40,121	41,132	45,844	35,714
December	22	20	22	21	21	28,631	30,474	32,768	33,577	31,682
January	17	22	22	28	17	21,325	26,134	25,985	36,609	22,366
February	27	20	20	23	21	43,853	25,800	27,438	28,857	27,531
March	35	35	35	39	34	44,872	38,839	43,434	51,899	47,494
	270	277	256	254	250	372,498	346,588	336,821	350,579	323,014

Appendix C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Fiscal Year Ended March 31, 1985
Compared to March 31, 1984

	1985			1984		
	Full Time	Part Time	Total	Full Time	Part Time	Total
Operating Staff (Equivalent Full-time)						
Administration	9.0	-	9.0	9.0	-	9.0
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.5	3.5	3.0	.4	3.4
Building Services	27.6	4.8	32.4	27.6	5.0	32.6
Plant Maintenance	10.0	.3	10.3	10.0	.3	10.3
Security & Parking	16.4	3.6	20.0	16.4	3.7	20.1
Totals	68.0	9.2	77.2	68.0	9.4	77.4

Concert Hall "Front of House" (Part-time Staff Numbers)		
Usherettes	70	70
Barmen	15	15
Service Attendants (Door, Bar, etc.)	26	26
Totals	111	111